



Carlton Hayes

Application for Small Grants

Carlton Hayes Mental Health Charity is a Charitable Trust which is registered at the Charity Commission under Registered Charity Number: 219783

Postal Address:

Carlton Hayes
Mental Health Charity
Two Carlton Square
Leicester
LE1 1QH

Information for Grant Applicants for Small Grants

The Carlton Hayes Mental Health Charity (CHMHC) exists to give support to people of limited means who have mental health problems. The Charity has limited funds so the Trustees have absolute discretion when making decisions on awarding grants. It is not possible to approve all applications, and the Trustees often have to make awards that only meet part of the bids received if there are insufficient funds to meet bids in full; a first response to bids may be to ascertain that part funding can still be used to good effect within a proposal.

CHMHC rarely makes grants to individuals and relies heavily on statutory and voluntary organisations to advise on where support might best be offered. The Trustees particularly favour grants that might provide leverage to release other resources.

The terms of the Trust specifically preclude offering funds to replace statutory provision and beneficiaries must be residents of the City of Leicester and the Counties of Leicestershire and Rutland.

Although the Trustees retain flexibility, amongst the criteria applied to the consideration of bids are the following:

1. Application gives clear information of the benefits to clients and the numbers involved.
2. A bidding organisation is open to all, or has clear admission criteria that are non-discriminatory.
3. The proposal is clearly costed and offers good value for money.
4. The proposal is not something which statutory agencies should, in our opinion, provide

Application for Small Grants Carlton Hayes Mental Health Charity

Please complete every section in black ink. Please add extra sheets if more space is required to give the fullest responses.

Name of organisation submitting application:

Name of contact:

Position in organisation:

Address:
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Postcode:

Telephone number:
Email address:

Give a brief description of the proposal (please be as details as possible):
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Total costs inc. fees, VAT commissioning: £

Bank account details:

Summary of expected benefits:
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Evidence of support:
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Size of grant requested: £

Other funding achieved or being sought:

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Implementation timetable if application successful:
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I confirm that representatives are willing to attend for interview with a Trustees panel and that our organisation will agree a timetable for the submission of progress reports on the project.

Signed: Date:

Printed:

Position in applying organisation: